

WEDNESDAY, DECEMBER 19, 2018

ROAD

REGULAR MEETING

The regular meeting of the Bay County Road Commission, Road Department, was called to order at 9:00 a.m., at 2600 E. Beaver Road, by the Chairman, Richard Gromaski.

Roll Call: Richard Gromaski, Edward Rivet & Michael Rivard

Also present were: Road Commission Representatives: Jim Lillo, Engineer-Manager; Tom Kramer, General Superintendent; Danean Wright, Finance Director/Clerk of the Board, Erik Dziurka, IT Manager; Dept. of Water & Sewer Representatives: Bill Bohlen, Director; Supervisors – Glenn Rowley, Bangor; Terri Close, Hampton; Dennis Bragiel, Kawkawlin; David Schabel, Merritt; Kenneth Malkin, Monitor; and Paul Wasek, Williams; George Augustyniak, Fraser Township Trustee; Gary Brandt, Monitor Township Trustee; Mel McNally, Kawkawlin Trustee; LeRoy Day, Garfield; Laura Reynolds & Keith Chaysman, Gibson; and Bill Schumacher.

The Pledge of Allegiance was recited.

Commissioner Gromaski moved to approve the minutes of the December 5, 2018 meeting. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

PUBLIC INPUT – D. Schabel commended Mr. Gromaski on a job well done for the past 12 years. L. Day comment on Bay Mid Line.

Commissioner Gromaski moved to approve and sign Temporary No Parking Traffic Control Order 12-18-1 for Neuman Road located in Pinconning Township. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

Commissioner Rivet moved to approve/adopt the Seat Belt Usage Policy as presented. Motion was adopted on a roll call vote:

Yeas: Rivard, Gromaski & Rivet

Commissioner Gromaski moved to receive Thank You from Bangor Township Fire Department for the assistance provided by the BCRC at a car accident/fuel spill. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

Commissioner Gromaski moved to open the Public Hearing to review the 2019 Budget. Motion was adopted on a roll call vote at 9:15 a.m.:

Yeas: Rivet, Rivard & Gromaski

Commissioner Gromaski moved to close the Public Hearing. Motion was adopted on a roll call vote at 9:37 a.m.:

Yeas: Rivet, Rivard & Gromaski

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Commissioner Rivet moved to approve the 2018 Final Budget and Adjustments as presented:

Yeas: Gromaski, Rivet & Rivard

Commissioner Gromaski moved to approve the 2019 budget. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

Account Description	Current Budget 01/01/2018	Budget Adjustments	Final Budget 12/31/2018
REVENUES:			
MOTOR TRANSPORTATION FUND	\$ 11,959,492	\$ (532,950)	\$11,426,542
STATE OTHER	485,567	(149,943)	335,624
STATE – ADD. REV. PA82 & PA207	-	2,250,466	2,250,466
FEDERAL AID	980,855	56,159	1,037,014
STATE TRUNKLINE SYSTEM	1,681,000	(65,604)	1,615,396
LOCAL SOURCES	1,945,333	(403,726)	1,541,607
INTEREST EARNED	67,988	17,127	85,115
GAIN/LOSS ON EQUIP. DISPOSAL	20,000	76,605	96,605
MISCELLANEOUS REVENUE	113,688	56,729	170,312
TOTAL REVENUES	\$17,253,923	\$1,304,863	\$18,558,681
EXPENDITURES:			
CONSTRUCTION	\$ -	\$ 24,356	\$ 24,356
HEAVY MAINTENANCE	6,845,907	115,874	6,961,781
STRUCTURES & BRIDGES	179,997	(126,164)	53,833
ROUTINE MAINTENANCE	5,006,033	475,184	5,481,217
TRAFFIC SERVICES	593,753	61,116	654,869
SNOW & ICE CONTROL	1,040,130	55,036	1,095,166
STATE TRUNKLINE SYSTEM	1,681,000	(65,604)	1,615,396
EQUIPMENT EXPENSE-NET	72,727	268,735	341,462
CAPITAL OUTLAY-NET ROAD	358,672	98,653	457,325
OTHER EXPENDITURES:			
ADMINISTRATIVE	1,180,006	(91,247)	1,088,759
INTEREST/ACCOUNTS REC INVOICES	341,868	42,323	384,191
TOTAL EXPENDITURES	\$17,300,093	\$ 858,262	\$18,158,355
NET INCREASE (DECREASE)	\$ (46,170)	\$ 446,601	\$ 400,326
BEGINNING FUND BALANCE	\$ 6,376,646	-	\$ 6,376,646
ENDING FUND BALANCE	\$ 6,330,476	-	\$ 6,776,972

	ACTUAL YEAR 12/31/2017	BUDGET CURRENT YEAR 12/31/2018	RECOMMENDED BUDGET 2019
REVENUES:			
MOTOR TRANSPORTATION FUND	\$ 10,600,566	\$ 11,426,542	\$ 12,403,257
STATE OTHER	-	335,624	765,897
STATE – ADD. REV. PA82 & PA207	415,476	2,250,466	-
FEDERAL AID	628,603	1,037,014	2,203,581
STATE TRUNKLINE SYSTEM	1,947,518	1,615,396	1,686,325
STATE AUDIT ADJUSTMENT	-	-	-
LOCAL SOURCES	1,417,474	1,541,607	1,865,000
INTEREST EARNED	67,371	85,115	87,900
PERMIT FEES	67,434	88,287	90,850
GAIN/LOSS ON EQUIP. DISPOSAL	1,000	96,605	2,000
PROPERTY RENTALS-ROAD	-	490	600
SALVAGE SALES	3,137	7,707	8,213
REFUNDS AND REBATES	557	9,663	9,768

OTHER	137,592	64,165	68,926
MISCELLANEOUS REVENUE	141,286	82,025	87,507
TOTAL REVENUES	<u>\$ 15,286,728</u>	<u>\$ 18,558,681</u>	<u>\$ 19,192,317</u>
EXPENDITURES:			
CONSTRUCTION	\$ 931	\$ 24,356	\$ -
HEAVY MAINTENANCE	4,351,214	6,961,781	8,475,130
STRUCTURES & BRIDGES	31,697	53,833	340,000
ROUTINE MAINTENANCE	4,806,190	5,481,217	5,411,500
TRAFFIC SERVICES	625,066	654,869	639,046
SNOW & ICE CONTROL	802,718	1,095,166	1,105,230
STATE TRUNKLINE SYSTEM	1,945,218	1,615,396	1,686,325
EQUIPMENT EXPENSE-NET	(38,905)	341,462	151,658
CAPITAL OUTLAY-NET ROAD	247,455	457,325	333,628
ADMINISTRATIVE	1,060,425	1,088,759	1,099,967
PURCHASE OF FED/STATE AID	221,760	-	-
INTEREST/ A/R INVOICING	381,044	384,191	382,616
TOTAL EXPENDITURES	<u>\$ 14,434,813</u>	<u>\$ 18,158,355</u>	<u>\$ 19,625,100</u>
NET INCREASE (DECREASE)	\$ 851,915	\$ 400,326	\$ (432,783)
BEGINNING FUND BALANCE	\$ 5,524,731	\$ 6,376,646	\$ 6,776,972
ENDING FUND BALANCE	<u>\$ 6,376,646</u>	<u>\$ 6,776,972</u>	<u>\$ 6,344,189</u>

Commissioner Gromaski moved to approve payroll for the period of 11/24/18 through 12/7/18 in the amount of \$127,056.52. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

Commissioner Rivard moved to approve bills in the amount of \$253,997.85. Motion was adopted on a roll call vote:

Yeas: Gromaski, Rivet & Rivard

Commissioner Rivet moved to approve permits 18-1169-1177. Motion was adopted on a roll call vote:

Yeas: Rivard, Gromaski & Rivet

Engineer-Manager's Report – OT Report – Culvert assembled Bay Mid Line; 2/1/19 completion date – Project Summary.

Commissioner Rivet moved to approve credit card report. Motion was adopted on a roll call vote:

Yeas: Rivard, Gromaski & Rivet

General Superintendent's Report – OT Report – Snow/Ice Removal – Prepping annual material bids – Tree Removal.

Commissioner Gromaski moved to receive Engineer-Manager Report. Motion was adopted on a roll call vote:

Yeas: Rivet, Rivard & Gromaski

Commissioner Rivet moved to receive General Superintendent's Report. Motion was adopted on a roll call vote:

Yeas: Rivard, Gromaski & Rivet

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PUBLIC INPUT – P. Wasek question on Salzburg Issue. Question on ditching.

There being no further business before the Board, Commissioner Rivard moved to adjourn the meeting until Wednesday, January 2, 2019 at 9:00 a.m. Motion was adopted on a roll call vote at 10:01 a.m.:

Yeas: Gromaski, Rivet & Rivard

Respectfully Submitted by:



Danean Wright
Clerk of the Board

Approved by:



Richard S. Gromaski
Chairman of the Board